

THEBERTON AND EASTBRIDGE PARISH COUNCIL

MINUTES OF THE THEBERTON AND EASTBRIDGE ANNUAL PARISH COUNCIL MEETING HELD AT JUBILEE HALL, THEBERTON ON THURSDAY 9TH MAY 2024 AT 7:00.

1. Election of Chair and signing of Declaration of Office

Cllr. Stephen Brett was nominated by Cllr. Nat Bacon and seconded by Cllr. Paul Collins to remain in office as Chair. All members present voted in favour and Cllr. Brett was duly elected. Cllr. Brett signed the Declaration of Office and the Clerk signed as witness.

2. Election of Vice-Chair and signing of Declaration of Office

It was announced by Cllr. Stephen Brett that Vice Chair, Cllr. Hilary Ward had written a letter of resignation to the Council after 18 years of service. There were no volunteers for the re-election of the Vice Chair. The Council decided to nominate and request volunteers for the position at next month's meeting in June.

ACTION: Clerk to add nomination of vice chair to June's agenda.

3. Attendance and apologies

Attendees:

Cllr. Stephen Brett – Chair
Cllr. Hazel Collins
Cllr. Paul Collins
Cllr. Steven Morphey
Cllr. Graham Ward
Cllr. Nat Bacon
Cllr. Robert Flindall

Apologies for absence:

District Cllr. Katie Graham
District Cllr. Tom Daly
Cllr. Hilary Ward – Vice Chair- Apologised
Cllr. Daryl Ash
District Cllr. Sarah Whitelock- Apologised

Members of the public:

No members of the public were present

In attendance:

Honor Houlding- Clerk/RFO
County Cllr. Richard Smith

4. To receive declarations of interest and to consider requests for dispensations.

None.

5. Public Forum

- a) Members of the public may address the Council on any agenda item.

No members of the public were present.

- b) To receive a report from the County Councillor.

County Cllr. Richard Smith announced the General Election which will take place on Thursday 4th of July 2024. Suffolk County Council AGM also take place on the 23rd of May 2024.

County Cllr. Richard Smith also brought to the attention of the Council that Colonel Doughty Wylie 110th anniversary of death will take place on Saturday 26th April 2025 and suggested an event to be organised in remembrance for the community. The Council agreed that this to be a worthwhile cause and that plans should be discussed at the next meeting.

ACTION: Clerk to speak with local historian with regards to Doughty Wylie Celebration Day and exhibition and add to June's Agenda.

- c) To receive reports from the District Councillors.

There were no District Councillors present.

6. Minutes and Matters Arising

- a) To approve as accurate the minutes of the meeting held on the 10th of April 2024.

It was proposed by Cllr. Paul Collins and seconded by Cllr. Hazel Collins and agreed that the minutes of the meeting held on 10th of April 2024 to be signed as a true record. All in favour.

- b) Matters arising.

None.

7. Councillors

- a) To agree Councillors' responsibilities and who to liaise with the Community Council.

Due to the decision to not re-elect the Vice Chair at the Annual Meeting, it was decided to reconsider who will liaise with the Community Council at the June meeting.

ACTION: Clerk to add to June's agenda.

- b) To agree which Councillors should lead on Energy Projects, Speed Indicator Device, Playing Fields, Planning, Burial Ground, Platinum Heritage Trail, Strategic Objectives, Eastbridge Common, Plug in Suffolk and Defibrillators.

Due to the decision to not re-elect the Vice Chair at the Annual Meeting, it was decided to reconsider Councillor responsibilities at the June meeting.

ACTION: Clerk to add Councillor Responsibilities to June's Agenda and circulate current responsibilities with Council.

8. Energy Projects

- a) To receive an update from Cllr. Paul Collins.

Cllr. Paul Collins summarised his previously circulated report which is attached as **Appendix I**.

The Council agreed to sign in agreement with AEPA on their response.

ACTION: Clerk to contact AEPA and sign agreement on Theberton and Eastbridge Parish Council's behalf.

- c) To receive a report from the Sizewell C Main Site Forum held on the 16th of April.

Cllr. Paul Collins minutes are available to the public on the East Suffolk Council website. Onsite contractors are reassessing all plans made in the DCO to ensure all work is necessary and cost effective including reassessing the Southern freight management facility which may move location.

Cllr. Stephen Brett informed the Council that the intended entrance to the campus on the outskirts of Eastbridge will begin in its development and to expect archaeological and geological works to commence. It is also expected that the Early Year Plans for the B1122 will be completed ahead of our June meeting.

- b) To receive a report from the Sizewell C Northern Transport Forum held on the 8th of May.

Cllr. Paul Collins reported that an intended 30mph speed limit will be imposed on the entire B1122 stretching from Yoxford to Leiston on the 20th of May 2024 which may eventually have average speed cameras installed to observe and enforce the new speed limit. It was discussed by the Council that the previous agreement to restrict the B1122 to a 20mph speed limit may now benefit drivers, due to lowering their average speed on the Theberton stretch of the B1122 and that therefore they may wish to reconsider the proposed 20mph speed limit through Theberton village. Cllr. Paul Collins continued to explain that if an incident were to take place on the B1122 in Theberton that East Suffolk Council would still consider introducing the 20mph speed restriction in the village.

ACTION: Cllr. Paul Collins and Cllr. Stephen Brett to invite Sizewell C to present the B1122 plans to the Council at the next meeting taking place on 12th June 2024.

Cllr. Nat Bacon explained his experiences on the B1125 Westleton to Blyth burgh, where large construction vehicles are continuing to use the National Speed Limit Road as a short cut to access to the Sizewell C development site noting that the road has become very dangerous to users.

The increased road police presence in the community was noted by the Council which has been funded by Sizewell C to help enforce restrictions and promote safety.

9. Planning

- a) To receive an update from the Clerk with regards to Moat Road Planning Application DC/23/3712/FUL.

Cllr. Robert Flindall summarised the response from East Suffolk Council Planning Department from the Moat Road Planning Application and made the Council aware that a response from ESC was expected after resubmitting our suggested conditions to the planning department.

ACTION: Clerk to contact East Suffolk Planning for update with regards to Moat Road Planning Application.

- b) Saxmundham Road Level Crossing Planning Application DC/24/1191/FUL – extension applied, respond by 10th of May.

Cllr. Robert Flindall summarised the Saxmundham Road Level Crossing Planning Application and advised that he agreed that no argument or further actions were required. The council agreed that a neutral response should be submitted.

ACTION: Clerk to respond to East Suffolk Council Planning by 10th May 2024.

- c) Sizewell B Sizewell Power Station Complex Planning Application DC/24/1222/ARM – extension applied, respond by 10th of May.

Cllr. Robert Flindall summarised the Sizewell B Sizewell Power Station Complex Planning Application and advised that he agreed that no argument or further actions were required. The council agreed that a neutral response should be submitted.

ACTION: Clerk to respond to East Suffolk Council Planning by 10th May 2024.

10. Clerk/Councillors' Reports

- a) To receive a report from Cllr. Robert Flindall with regards to Suffolk's Local Transport Consultation, deadline 6th of May 2024.

The Council noted that there were no objections to the Suffolk's Local Transport Consultation therefore no further actions were required.

- b) Platinum Heritage Trail.

Cllr. Stephen Morphey updated the council with regards to the Platinum Heritage Trail board location walk and report which took place on the 1st of May 2024.

[ACTION: Clerk to circulate 1st May – Update of Platinum Heritage Trail Plans and book in next focus group meeting date.](#)

- c) Community Council.

The Community Council report from their meeting held on the 8th of May is attached as **Appendix II**.

- d) Police Crime Report.

The Police Crime Report for March 2024 is attached as **Appendix III**.

There were two crimes to report in March 2024 for Theberton and Eastbridge on the B1122 approaching Leiston.

- e) Speed Indicator Device.

The Speed Indicator Device Report for May 2024 is attached as **Appendix IV**.

- f) Village Noticeboards Refurbishments.

Cllr. Stephen Brett presented the three quotes for refurbishments to the Parish noticeboards which is attached as **Appendix V**.

The Council reviewed the report and discussed the quotations shown in the report. There was a majority vote in favour for Mr. Ellis to complete the work on the village Noticeboards.

[ACTION: Clerk to speak with SALC and confirm whether VAT can be claimed on grant funding and NCIL draw down of earmarked reserves.](#)

[ACTION: Cllr. Stephen Brett to instruct Mr. Eilis to commence works on the Village Noticeboards.](#)

- g) Eastbridge Common.

It was decided by the Council to discuss matters at Eastbridge Common during the June meeting due to time constraints.

- h) To review costs for maintenance of parish assets including tractor oil, diesel and strimming.

It was proposed by Cllr. Stephen Brett and seconded by Cllr. Paul Collins and it was agreed that the parish maintenance purchases were to be paid. All in favour.

- i) Plug In Suffolk Application.

The Council concluded to discuss the progress of the Plug In Suffolk Application once the Councillor responsibilities had been decided at June's meeting.

j) Defibrillator training course at Theberton Village Hall, 6pm on 23rd May 2024.

The clerk made the Council aware that despite advertising the Defibrillator training event online, in the newsletter and with posters in public places there were currently only 2 confirmed attendees to take part in the course on the 23rd of May 2024. Members of the Council agreed to attend and therefore it was decided to agree to proceed with the course despite the small number of confirmed attendees.

k) Donation to East Anglia Air Ambulance.

It was proposed by Cllr. Graham Ward and seconded by Cllr. Paul Collins and it was agreed to donate £50.00 to East Anglia Air Ambulance on behalf of resident's funeral wishes. All in favour.

l) East Suffolk Blooms 2024

Due to previous Vice Chair, Cllr. Hilary Ward unable to attend the Annual Meeting, it was decided to discuss East Suffolk Blooms 2024 at next month's meeting.

m) Outstanding Actions List.

None.

11. Financial Year End 2023-2024

a) To review and approve the Annual Accounts for the financial year of 2023- 2024.

The clerk began by explaining the Internal Audit had been scheduled for the 1st of July 2024 and apologised for any mistakes that may be highlighted with regards to earmarked reserves and budget vs. actual documentation. The clerk explained that there may have been some inaccuracies recorded throughout her first year of service as Clerk for Theberton and Eastbridge Parish Council. The Council understood and thanked the Clerk for her commitment to the role.

The Council reviewed and approved the Annual Accounts for the financial year of 2023- 2024

[ACTION: Clerk to scan the approved and signed Annual Accounts and publish on to the Parish website.](#)

b) To review and approve the EOY Bank Reconciliation for the financial year 2023- 2024.

The Council reviewed and approved the EOY Bank Reconciliation for the financial year 2023- 2024.

[ACTION: Clerk to scan the approved and signed EOY Bank Reconciliation and publish on to the Parish website.](#)

c) To review and approve the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return.

The Council reviewed and approved the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return.

[ACTION: Clerk to scan the approved and signed Annual Governance Statement \(Section 1\) and add to SALC Audit Folder, submit to PKF Little John and publish on to the Parish website.](#)

d) To review and approve the Accounting Statement (Section 2) of the Annual Governance and Accountability Return.

The Council reviewed and approved the Annual Governance Statement (Section 2) of the Annual Governance and Accountability Return.

[ACTION: Clerk to scan the approved and signed Annual Governance Statement \(Section 2\) and add to SALC Audit Folder, submit to PKF Little John and publish on to the Parish website.](#)

- e) To review and approve the Certificate of Exemption for the financial year 2023- 2024.

The Council reviewed and approved the Certificate of Exemption for the financial year 2023- 2024.

[ACTION: Clerk to scan the approved and signed Certificate of Exemption for the financial year and add to SALC Audit Folder, submit to PKF Little John and publish on to the Parish website.](#)

- f) To review and approve the annual expenditure over £100 2023-2024.

The Council reviewed and approved the annual expenditure over £100 2023-2024.

[ACTION: Clerk to publish the approved annual expenditure over £100 on the Parish website.](#)

- g) To note the budgeted versus actual income and expenditure for EOY 2023-2024.

The Council reviewed and approved the budgeted versus actual income and expenditure for EOY 2023-2024.

[ACTION: Clerk to publish the approved budgeted versus actual income and expenditure for EOY on the Parish website.](#)

- h) The Council agreed to set the period for the exercise of public rights from Monday 3rd June to Friday 12th July 2024.

The Council agreed to set the period for the exercise of public rights from Monday 3rd June to Friday 12th July 2024.

[ACTION: Clerk to publish period for the exercise of public rights on the Parish website and noticeboards.](#)

- i) To agree to transfer £500 to the earmarked reserve for the Play Equipment Sinking Fund.

The Council agreed to transfer £500 to the earmarked reserve for the Play Equipment Sinking Fund.

[ACTION: Clerk to review and amend updated Financial Regulations and add to June's agenda.](#)

12. Finance

- a) To note the latest financial position, including the receipt of the Precept of £8,816.49.

The receipt of the Precept from East Suffolk Council of £8,816.49 was noted by the Council. It was proposed by Cllr. Stephen Brett and seconded by Cllr. Paul Collins and it was agreed that the latest financial position to be a true record. All in favour.

b) To authorise the following payments:

Details	Payee	Amount	Power
Clerk's Salary	Honor Houlding	£369.15	LGA 1972 s.112
Broadband	XLN/Daisy Communications	£38.81	LGA 1972 s.19
Funeral Donation	East Anglia Air Ambulance Charity	£50.00	LGA 1972 s.139 (1)
Strimmer Maintenance (Strimmer Line, Oil & Fuel)	Stephen Brett	£50.14	OSA 1906 s.9
20l of Oil for Tractor	Philip Baskett	£72.00	OSA 1906 s.9
Stamps	Honor Houlding	£5.40	LGA 1972 s.111
Tractor Fuel	Stephen Brett	£39.71	OSA 1906 s.9
Mower Fuel	Steven Morphey	£7.35	OSA 1906 s.9

It was proposed by Cllr. Graham Ward and seconded by Cllr. Paul Collins and agreed the authorisation of the payments listed above. All in favour.

13. Correspondence

a) To review the correspondence received 8th of April 2024 and 6th of May 2024 and take action as appropriate.

The Clerk summarised the above dated correspondence. The Council agreed that there were no other further actions.

14. Questions to the Chair/Items for the Next Agenda

None.

15. Next Meeting

To agree the date and time of the next meeting and the Annual Meeting of the Council which is scheduled for Wednesday 14th of May 2025 at 7:00 pm at the Jubilee Hall. The next meeting is due to be held on Wednesday 12th of June 2024.

Honor Houlding
Parish Clerk
9th of May 2024

Meeting ended at 9.35pm

Appendix I – Paul Collins, May Energy Report

1. TEAGS – Stop Sizewell C

We are still awaiting a response to our appeal to the Supreme Court. Skeleton arguments were sent to the Supreme Court before the 16th January deadline.

A response was received from ESC to the TASC Ltd second PAP letter re Discharges of Requirements 12 and 19. Following discussion with Leigh Day and the barrister, it has been decided to take no further action against ESC.

We have had further discussions with Richard Buxton (TEAGS solicitor) and our barrister about potential ways forward to challenge the Office for Nuclear Regulation regarding the Nuclear Site License.

We attended an ONR NGO meeting in London on 17th April where it was stated that they expected to grant the Nuclear Site License within 2 to 3 weeks. ONR have also committed to coming to Suffolk to explain what their involvement with the SZC construction will be and also will meet with Bill Parker and others who have concerns about the coastal defence plans.

Alison and I held a meeting with the SZC Leiston office team about the inadequacies of the SZC Works Tracker on 18th April. Despite receiving our criticisms in good faith, so far none of the changes discussed have been made.

We held our AGM on 22nd April and further information including finances and annual report are available on our website.

We attended an NGO meeting with Department for Energy Security and Net Zero on 3rd May where a number of questions were raised about the SZC construction impacts and finances. Many of the questions were deferred for written responses despite the questions being made available in advance of the meeting. As a member of the DESNZ NGO group, we are due to have a short meeting with Minister Bowie on Wednesday 22nd May in London.

2. Energy Projects Cumulative Impact Group and Anglia Energy Planning Alliance

Tim Beech at Snape Parish Council is in discussions with Andrew Bowie's office about some sort of "Town Hall" meeting for the local councils about all of the projects in the area.

A small subgroup that was tasked with formulating a working plan for the group to ensure that we can meet our obligations as Parish and Town Councils, has now reported and a draft constitution and minutes of the initial meeting were circulated by the clerk on 29th March. **We need to consider the constitution and decide whether we agree with it as an appropriate operating mechanism.**

3. B1122 planning discussions and SZC Deed of Obligation Forums

Draft minutes for the Northern Transport Forum (NTF) and the Main Site Forum (MSF) are published on the ESC NSIPs website ([Governance groups » East Suffolk Council](#)) prior to gaining approval at the next meetings. A second MSF was held on 16th April. Draft minutes are not yet available.

The first annual SZC Forum was held on 9th April.

The next NTF is on 8th May, and two questions have been submitted regarding the construction of the Sizewell Link Road and the new main site roundabout at the top of Eastbridge Lane.

It is still unclear when the various new Early Years speed limits and village gateways etc. will be implemented. SZC indicated their implementation would be dependent upon traffic volumes.

Cllrs. Brett and Macdowell (Middleton) held a meeting with SZC regarding the B1122 resurfacing debacle in an attempt to ensure SZC learn lessons from the haphazard management of access and diversions.

A B1122 Early Years Workgroup session has been scheduled for Tuesday 7th May. I'll report back progress at our meeting on Thursday 9th May.

The slow rate of progress on this issue which has been a characteristic of both the B1122 Early Years Working Group and the presentation of plans is unacceptable.

No further progress has been made in starting the formal process to have a 30mph speed limit in Eastbridge.

4. Scottish Power DCO Judicial Reviews

The SASES JR was heard in early December and was lost. An appeal has been made to the Supreme Court.

A result is awaited for the SEAS JR hearing heard between 13th and 15th February.

5. LionLink (formerly EuroLink) and Nautilus – National Grid Ventures

No further updates are available at this time.

6. Hydrogen East/Capital Hydrogen

Hydrogen East are researching the potential Hydrogen economy in East Anglia and state the following on their website:

- **Bacton gas terminal and the surrounding Southern North Sea**, looking at hydrogen production and storage, as well as CCS
- **Opportunities in the Sizewell-Leiston area** anchored to nuclear generation facility and the existing Net Zero Leiston project
- **Exploring a suite of place-based actions in the surrounding regions** designed to increase hydrogen adoption across heavy transport applications through a demand aggregation model

Capital Hydrogen have an extensive report on their [website](#) at that shows their initial conclusions about the potential Hydrogen economy in the Southeast. A five page glossy [summary](#) is also available.

It's not clear how any of these potential projects will be actioned at this time.

7. Sea Link Interconnector – National Grid Electricity Transmission

No further updates are available at this time.

Appendix II – Community Council Minutes, 8th of May 2024

Minutes of Theberton and Eastbridge Community Council Meeting held in Jubilee Hall Date: Wednesday 8th May 2024 Time: 6pm

Present: Steve Nicholls (Chair), Ruth Brown, Angie Buxton-King, Sally Ginger, John Keeble, Chris Whitewick

Apologies: Shell Moulton, Andy Hall, Ruth Sawyer, Hilary Ward (PC)

Minutes of last CC meeting: Thursday 4th April 2024 - Approved and signed by Chairman SN

Chair's Report: Covered by this agenda

Treasurer's Report: Covered by this agenda

Past events / Upcoming events

Summer Fun Day: Saturday 15th June Time: 12 - 4 pm

- **Help needed to set up on Friday 14th June**
- Steve to produce a stall plan on A3
- Burger stand:
 - Consumables. Napkins, sauces, burgers, hotdogs (Swiss farm), Rolls, Vegetarian option
- CC and other stalls:
 - Jewellery stall
 - Woodcraft stall
 - Craft stall
 - Balloon and Helium Balloons
 - Various games
 - Booze booth:
 - Spirits to be purchased (look for local discount offers)
 - Burger stand;
 - Burgers & hotdogs (Swiss farm), Rolls, Cheese slices, Frozen onions, Vegetarian options, sauces, napkins.

- Beer stand:
 - Source beer / larger / cider
- Strawberries & Prosecco
 - Purchase strawberries, prosecco, Wine, Squash.
- Coconut shy
 - Coconuts to be sourced. (Peasenhall Village shop)
- Bowling for a pig
 - Adult / Child prize
- Bean bag game
 - Child prize (confirm stock held in shed 1)
- Ice cream van
- RB to organise floats for the fair
- Raffle tickets to be organised

50th Anniversary Celebration

- Celebration for the hall on the 7th September. It will be a day event from 12 pm with people bringing a plate to share

Matters Arising

- **Cottage/ Hall**
 - Solicitor advice now ready to be sought by as Maggie the caretaker has signed 'the duties of the resident document' which needs to be inserted in the updated tenancy agreement along with the requirement to conduct 6 monthly inspections of the cottage and its grounds. (SN)
 - A minimum of 9 hours exchange per week to be inserted into the tenancy agreement
 - Building work on the cottage is now complete
 - Another maintenance day for the hall needs to be planned
- **Plug in Suffolk**
 - on-site survey planned for the 9th May
- **Hanging Baskets**
 - We need a volunteer to take over the care of the hanging baskets at the hall.
- **BT internet in the hall - XIn Smallbiz password da4ft29X**
- **NatWest**
- (RB) advised that the transfer of funds to Santander has not yet taken place (£1881).
- Barclays**
- Barclays account is functioning well
- **Santander**
- More forms requested, signed and posted as requested

AOB:

- **Complaints**

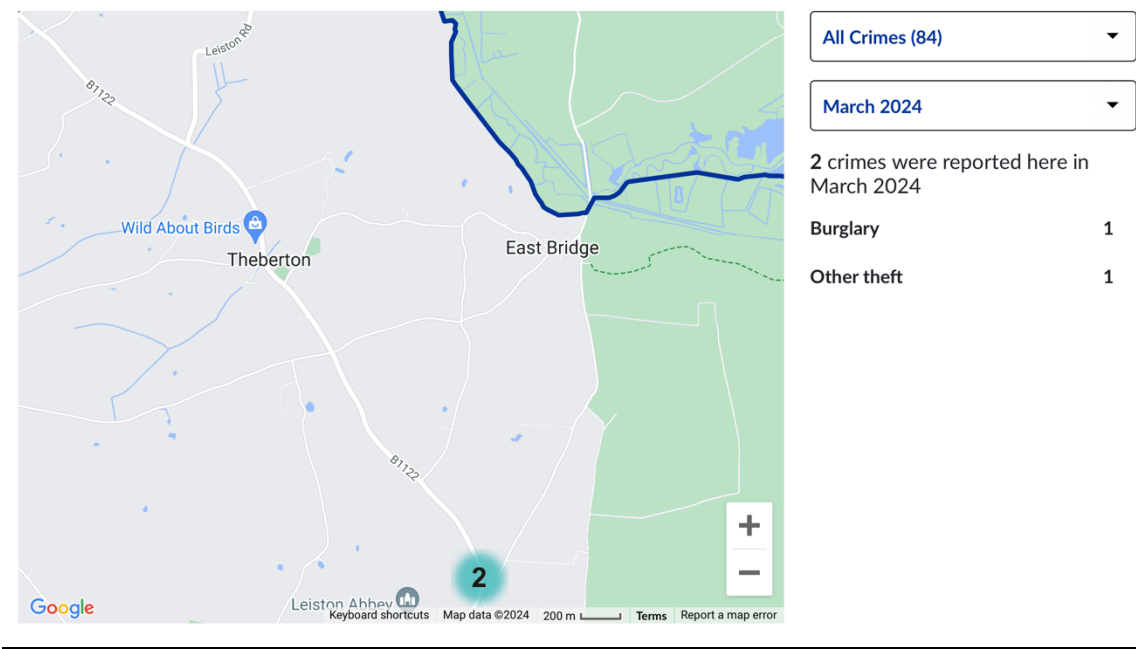
2 complaints have been received from the Duke of Edinburgh mentors who had booked the hall as there were some issues with the Young Offenders group being on site at the same time. (SN) to write to Simon and request that he attend the next council meeting to ensure we all have a full understanding of what happened to avoid problems in the future.
- **Costco card**

Look into how to get a Costco card for TCC (ABK)

Meeting Closed: 19.30

Date of Next CC Meeting: Monday 3rd June 6pm

Appendix III – Police Crime Report, March 2024



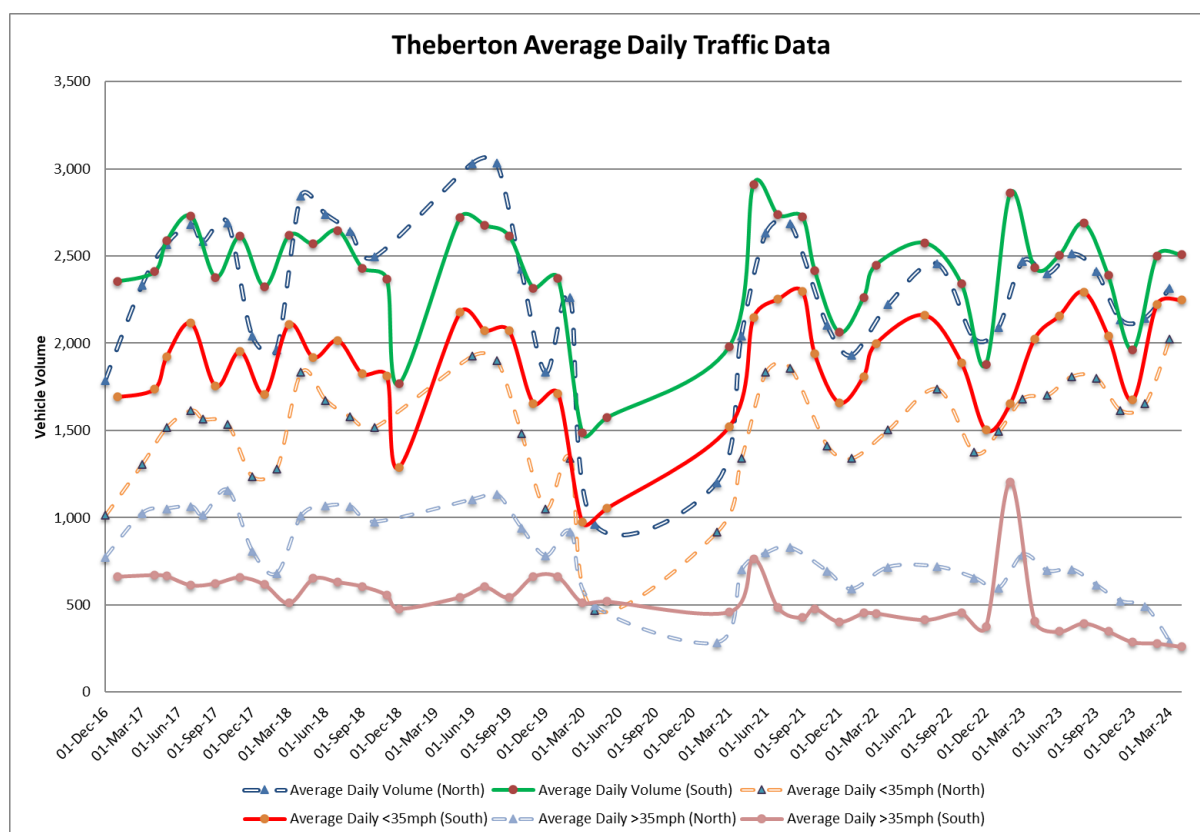
Theberton Speed Indicator Device Report 9th May 2024

The speed indicator device has been operational for seventy-six ~20-day periods since 20th December 2016. It is placed at one end of the village or other at ~30-day intervals.

Traffic volumes long-term averages for those exceeding 35mph is now **34.4%** from north and **22.3%** from south.

The **85th percentile speed*** is **39.6mph** from North and **37.3mph** from South when they enter the village. These averages are over the whole period from December 2016.

At the moment, no discernible increases can be observed due to Sizewell C Early Years which officially started when the Development Consent Order commencement was triggered on 15th January 2024. Unlike last month there has been no reduction in speeding, although the SZC speed check van has not been present following completion of the B1122 resurfacing.



SID Start Date	19-May-23	17-Jun-23	18-Jul-23	17-Aug-23	22-Sep-23	16-Oct-23	16-Nov-23	15-Dec-23	14-Jan-24	13-Feb-24	14-Mar-24	13-Apr-24
Average Daily Volume (North)	2,397		2,513		2,414		2,135		2,144		2,314	
Average Daily Volume (South)		2,504		2,688		2,392		1,962		2,502		2,509
Total Vehicles (North)	45,543		47,740		45,863		40,570		40,738		43,972	
Total Vehicles (South)		42,564		51,079		47,830		37,029		50,033		47,664
Total Vehicles <35mph (North)	32,329		34,371		34,203		30,668		31,402		38,488	
Total Vehicles <35mph (South)		36,660		43,580		40,856		31,604		44,437		42,716
Total Vehicles >35mph (North)	13,214		13,369		11,660		9,902		9,336		5,484	
Total Vehicles >35mph (South)		5,904		7,499		6,974		5,425		5,596		4,948
Average Daily <35mph (North)	1,702		1,809		1,800		1,614		1,653		2,026	
Average Daily <35mph (South)		2,157		2,294		2,043		1,674		2,222		2,248
Average Daily >35mph (North)	695		704		614		521		491		289	
Average Daily >35mph (South)		347		395		349		287		280		260
85th percentile speed North (mph)	38.6		38.3		38.0		37.7		37.4		34.4	
85th percentile speed South (mph)		34.8		34.9		34.9		34.9		34.2		33.8
% <35mph (North)	71.0%		72.0%		74.6%		75.6%		77.1%		87.5%	
% <35mph (South)		86.1%		85.3%		85.4%		85.3%		88.8%		89.6%
% >35mph (North)	29.0%		28.0%		25.4%		24.4%		22.9%		12.5%	
% >35mph (South)		13.9%		14.7%		14.6%		14.7%		11.2%		10.4%

*The 85th Percentile is indicative of the speed that the majority of road users are travelling at.

Appendix V – Community Noticeboard Refurbishment Price Comparison Report

Theberton and Eastbridge Parish Council

Noticeboard Repairs/Replacement Comparison - May 2024

	Alan Pyke	CW Ellis	Josh Pearce
	Appendix I	Appendix II	Appendix III
Theberton: B122 NEW NOTICEBOARD	£700	£897.10 + VAT	£750
Theberton: Village Hall NEW DOORS ONLY		£455.26 + VAT	£350
Eastbridge NEW NOTICEBOARD		£870.80 + VAT	£750
NEW DOORS ONLY		£402.21 + VAT	

Appendix I – Alan Pyke Quote

Quote for Oak notice board.

To make one Oak notice board,

92cm wide

8.5cm deep

73cm high

Two glazed doors, soft lined back for safety pins.

Finished with two coats of yacht varnish and fitted.

Total £700.00

C W Ellis (Halesworth) Ltd

Purpose Built Joinery

Unit 2, Old Airfield, Holton, Halesworth, Suffolk IP19 8NH

Tel:01986 875395

Fax:01986 875395

Email: info@c-w-ellis.co.uk

VAT Reg No:926487390

Mr Brett
East Bridge Farm
East Bridge
Leiston
Suffolk
IP16 4SN

QUOTATION

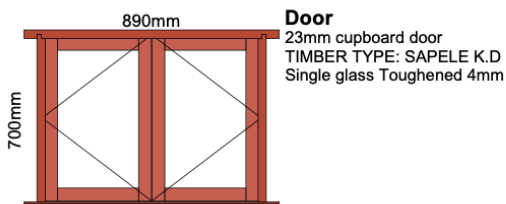
Reference	Notice boards
Quotation Number	
Date of Quotation	16 April 2024
Validity	30 days

Further to your request we are pleased to quote as follows

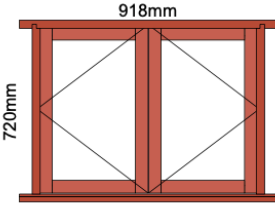
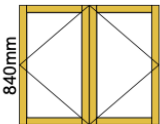
To supply and fit notice boards / replacement doors.
Varnishing of the notice boards & doors has been included.

Option 2 to replace the doors only on the notice board in east bridge £402.21 +vat £482.65 inc vat @ 20%

Item (sizes)	Description	Qty	Unit Cost	Total Cost
Screen Option 1 East Bridge Notice board Flush Casement Frame TIMBER TYPE: SAPELE K.D		1	£870.80	£870.80



Carried Forward	£870.80
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Item (sizes)	Description	Qty	Unit Cost	Total Cost
Brought Forward				£870.80
Screen Notice board on end of building Flush Casement Frame TIMBER TYPE: SAPELE K.D		1	£897.10	£897.10
<div> <div>  </div> <div> Door 23mm cupboard door TIMBER TYPE: SAPELE K.D Single glass Toughened 4mm </div> </div>				
<div> <div>  </div> <div> Door Oak doors only (village hall notice board) 23mm cupboard door American OAK K.D. Single glass Toughened 4mm </div> </div>				
		1	£455.26	£455.26
				£2,223.16
VAT @ 20%				£444.63
Total				£2,667.79

NOTES:

Diagrams of windows, doors and frames indicate style viewed from the outside and do not reflect size. Other diagrams are showing a section through or a generic view.

Please note if the property is in a conservation area or is listed, the customer will need to obtain permission from the relevant authority before any work is carried out

A fee will be payable to building control for the registration of new windows or doors fitted, the customer will need apply to the local building control office for this

We cannot guarantee any sealed units not fitted by ourselves

Due to fluctuating costs in materials all jobs will have to be repriced before starting

Should you have any questions please call, meanwhile we await your further instructions should this be of interest.

Yours faithfully

Mark Larter

Please note any alterations to this quotation may incur extra costs.

Glass & Sealed unit prices are estimated due to recent increases .

A deposit of 20% is required from non account holders to confirm all orders

Please make cheques payable to C.W.Ellis (Halesworth) Ltd

BACS details sort code 40-40-20 account number 61335782

QUOTE

South farm
Harleston,
Alburgh
IP20 0BS

Notice Boards

Description	Unit Price
Theberton Notice board, 920 x 730mm. Oak. Single 4mm toughened glass.	£ 750
Eastbridge Notice board, Similar size. Oak Single 4mm toughened glass	£ 750
Theberton Village Hall. Replacement doors. Oak Single 4mm toughened glass	£ 350
	Total: £1850

Price includes manufacture, varnish and installation