

MINUTES OF THE THEBERTON AND EASTBRIDGE PARISH COUNCIL ANNUAL MEETING HELD VIA ZOOM MEETINGS ON WEDNESDAY 5th MAY 2021 AT 7:10 PM

1. Election of Chair and signing of Declaration of Office

Cllr. Stephen Brett was nominated by Cllr. Hilary Ward and seconded by Cllr. Paul Collins to remain in office as Chair. All members present voted in favour and Cllr. Brett was duly elected.

ACTION: Cllr. Stephen Brett to sign the Declaration of Office form and Clerk to sign as witness.

2. Election of Vice-Chair and signing of Declaration of Office

Cllr. Hilary Ward was nominated by Cllr. Stephen Brett and seconded by Cllr. Stephen Morphey to remain in office as Vice-Chair.. All members present voted in favour and Cllr. Ward was duly elected.

ACTION: Cllr. Hilary Ward to sign the Declaration of Office form and Clerk to sign as witness.

3. Attendance and Apologies

Attendees:

Cllr. Stephen Brett - Chair
Cllr. Hilary Ward - Vice Chair
Cllr. Stephen Morphey
Cllr. Graham Bickers
Cllr. Paul Collins
Cllr. Nat Bacon

Apologies for absence:

County Cllr. Richard Smith
District Cllr. Tony Cooper
District Cllr. T-J Haworth-Culf
District Cllr. Jocelyn Bond

In attendance:

Sharon Smith - Clerk/RFO
No members of the public

4. Declarations of Pecuniary and Non-Pecuniary Interest

None.

5. Minutes

It was proposed by Cllr. Graham Bickers, seconded by Cllr. Paul Collins, and agreed that the minutes of the meeting of 14th April 2021 be signed as a true record. All in favour.

6. Matters Arising

a) The Clerk reported that the costs for the broadband service at the Jubilee Hall increased by only £14.01 above the grant funding. The broadband has been installed and needs to be tested. It was agreed to review the security settings and perhaps limit the content available for download.

b) Cllr. Graham Bickers asked for an item to be added to next month's agenda regarding the condition of the parish roads.

7. Councillors

a) The Council noted the resignation of Cllr. Philip Baskett and recorded a vote of thanks for his time and valued service to the Council. The Clerk said the period for a by-election to fill the vacancy expires on 14th May 2021 and, if no election is called, the Council may then co-opt an applicant. Cllr. Stephen Brett proposed that the Council co-opts applicants to fill the three casual vacancies at the June meeting.

ACTION: Clerk to add to next month's agenda.

b) The Councillors reviewed their responsibilities to liaise with other organisations and lead on various matters. It was agreed to allocate some responsibilities to the new Councillors in due course.

ACTION: Clerk to update table and upload to website.

c) Cllr. Hilary Ward informed the Council that the grass around the Theberton Village Sign needs to be trimmed three or four times a year. Cllr. Ward asked for a Councillor to volunteer for this or suggested the Council pays to have it cut. Cllr. Nat Bacon offered to ask neighbouring households if they were willing but,

if not, he and Cllr. Stephen Brett will take turns.

ACTION: Cllr. Nat Bacon to ask nearby households.

8. Energy Projects

Cllr. Paul Collins summarised his previously circulated report attached as Appendix I. Cllr. Collins asked for help from two to three Councillors to review and comment on all the DCO documents to prepare for the Council's Written Representation to be submitted to the Examining Authority by Deadline 2 on 2nd June 2021. Cllr. Stephen Brett, Cllr. Nat Bacon and Cllr. Graham Bickers offered to assist and it was agreed to ask some residents for help. Cllr. Stephen Brett referred to the draft plans received today from EDF for the Pretty Road bridge over the Sizewell Link Road and asked for the Councillors' comments. It was agreed to invite residents to review and comment on the plans at the next Council meeting and to provide any feedback to EDF. Cllr. Brett said he and Cllr. Collins have arranged to meet with the Chair of Middleton cum Fordley Parish Council to discuss the views of both parishes.

9. Progress Reports

a) Cllr. Graham Bickers referred to his previously circulated report regarding the responses received from Town and Parish Councils to his survey on ESC's Planning Protocol. 30 replies have been received to date – 21 in support and 9 who did not wish to take part. Cllr. Bickers said the quality of the responses received has been very good. A follow-up email was sent to all Councils extending the deadline for responses to the end of May.

ACTION: Clerk to add to next month's agenda.

b) Cllr. Paul Collins reported that he purchased a new battery for the Speed Indicator Device costing £40.00. The latest data report is attached as Appendix III.

c) Cllr. Stephen Brett reported that the petanque piste will be constructed soon.

d) The Clerk informed the Council that three crimes were reported in the parish in March 2021. Two violence/sexual offences in Church Road, Theberton and one theft on Baker's Hill. Cllr. Nat Bacon reported that a small fire had been lit on Theberton playing field and that there is a small amount of graffiti in the play house.

e) The Clerk informed the Council that the next step in the Quiet Lanes project is to deliver a Notice to all households on the nominated Quiet Lanes on 24th May 2021. The Clerk said that due to the successful take-up of the Quiet Lanes Scheme, all parishes had been asked to make a contribution of £50 per route. The signage costs for the first two routes is guaranteed by grant funding therefore Cllr. Paul Collins proposed that the Council approves the remaining £250 cost. Seconded by Cllr. Nat Bacon. All in favour. The Clerk advised that Community Infrastructure Levy receipts may be used for this expenditure. Cllr. Graham Bickers, Cllr. Hilary Ward and Cllr. Stephen Morphey agreed to help with the Quiet Lanes project.

ACTION: Clerk to deliver Notices and ask for assistance if required.

10. Litter/Dog Waste Bins

a) Following a discussion, the Council agreed to provide two dog waste bins in the parish, subject to permission from the landowners. One in the layby by Rattla Corner, Theberton and one by the old telephone kiosk in Eastbridge. The Clerk advised that Community Infrastructure Levy receipts may be used for this expenditure. It was agreed to monitor the effectiveness of these two bins before considering the provision of others.

ACTION: Clerk to contact Suffolk Coastal Norse. Cllr. Stephen Brett to seek permission from landowners.

b) Cllr. Stephen Morphey agreed to contact Suffolk Coastal Norse to request them to empty the litter bin at Eastbridge playing field. It was suggested that the litter bin is sited closer to the road for ease of emptying.

ACTION: Cllr. Stephen Morphey to contact Suffolk Coastal Norse.

- c) The Council agreed to consider providing 'no dog' signage at the playing fields at the next meeting.
ACTION: Clerk to add to next month's agenda.

11. Allotments

The Council considered a resident's request to provide allotments in the parish. The request was supported however there is no Council owned land available for allotments.

ACTION: Clerk to inform the resident.

12. Finance

- a) The Council approved the continuation of the Clerk as Responsible Financial Officer.
b) The Council noted the latest financial position, attached as Appendix II.
c) It was proposed by Cllr. Paul Collins, seconded by Cllr. Hilary Ward, and agreed to authorise the payments listed below. All in favour.

Details	Payee	Amount	Power
Clerk's Salary	Sharon Smith	£248.62	LGA 1972 s.112
Clerk's Expenses	Sharon Smith	£4.80	LGA 1972 s.111
Eastbridge Shed Repairs	Stephen Morphey	£350.00	LGA 1972 s.19

13. Correspondence

The Council reviewed the correspondence received between 9th April 2021 and 29th April 2021.

14. Questions to the Chair/Items for Next Agenda

None.

15. Next Meeting

The Council confirmed the date and time of the next meeting of the Council which is scheduled for Wednesday 9th June 2021 at 7:00 pm at Jubilee Hall.

The meeting closed at 9:30 pm.

Appendix I – Energy Projects Report

1 TEAGS – Stop Sizewell C

Alison attended the two-day Preliminary Meeting and I attended as a participant for Minsmere Levels Stakeholders Group. Given the 3 month extension to the Scottish Power DCO examination we tried again to have the start of the examination delayed. In the end the Examiners started the 6 month examination period as planned on 15th April but pushed back some of the early deadline dates by one week. More details below.

One success we had was that EDF will now provide details and plans for the Hard Coastal Defence Feature at Deadline 2 at the now one week later date of 2nd June and Statements of Common Ground were also moved from Deadline 1 to Deadline 2.

The updated examination timetable currently is given below.

Deadline for responding to timetable (Rule 6) and request to speak at Prelim Mtgs	10 March
Preliminary Meeting(s)	23 March & 14 April
Publication of full Examination Timetable	21 April
Deadline 1 Comments on Relevant Representations, Local Impact Reports, OFH applications, comments on EDF draft itinerary and suggestions for Site Visits	12 May
Open Floor Hearings	18 - 21 May (deadline for speaking 12 May)
Deadline 2 for Written Representations	2 June
Accompanied and Unaccompanied Site inspections	8 - 10 June
Hinkley Point C Site visit	22 June
Issue Specific Hearings Compulsory Acquisition Hearings More visits/Open Floor Hearings/ Issue Specific hearings	Early/mid July Mid August Mid September
Examination must end	14 October

2 T&E Parish Council

Cllr. Brett attended the SZC Preliminary part 2 meeting on behalf of the Parish Council and the objectives were as stated above in section 1.

The third meeting between EDF and T&EPC will be held on 13th May. Once the meetings are completed, we propose to submit a summary report for inclusion in Parish records.

We have received the Local Impact Report draft from East Suffolk Council and have been invited to review and make suggestions.

3 Scottish Power DCO Examination

The examination has been extended by the Secretary of State for an additional 3 months mainly for additional hearings on the Friston site and then for amendments to the draft DCO document.

4 Eurolink, Nautilus, Multi-Purpose and ESO Kent Interconnectors

National Grid are now suggesting that a non-statutory consultation for the Nautilus interconnector will start in the summer as part of the NSIP process. The timeline in the document that accompanied the notification has the construction starting in 2025 and operation beginning 2028, subject to DCO approval.

Appendix II – Financial Position

Bank Balances as at 15th April 2021

Barclays Current Account	£6,114.15
Barclays Savings Account	£4,017.52
	<u>£10,131.67</u>

Earmarked Reserves

Parish Playing Areas Maintenance and Sinking Fund	£2,000.00
Burial Ground Shed Roof Fund	£650.00
	<u>£2,650.00</u>

Bank Balance less Reserves

£7,481.67

Income – April 2021

ESC - Annual Precept	£7,607.69
ESC - Tax Base Grant	£34.00
ESC – Community Infrastructure Levy	£997.34
	<u>£8,639.03</u>

Payments – April 2021

Sharon Smith – Clerk’s Expenses	£4.80
Sovereign – Eastbridge Play Maintenance Package	£17.99
Stephen Morphey – Advance for Shed Materials	£350.00
	<u>£621.41</u>

Net Balance

£15,499.29

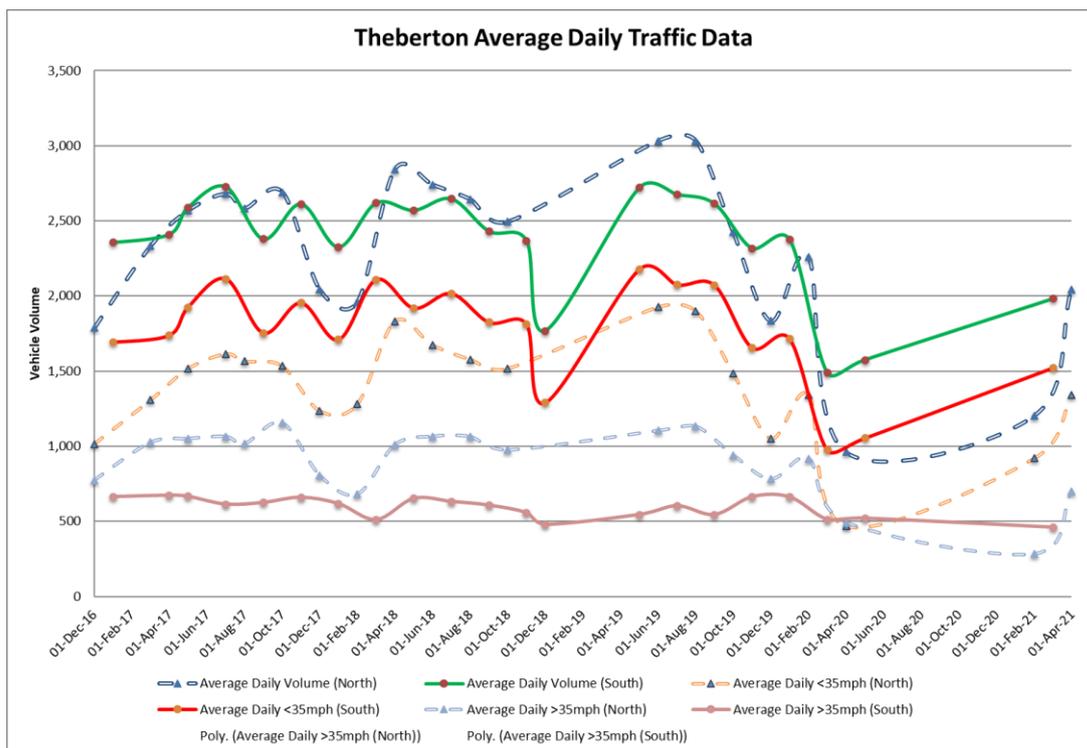
Appendix III – Speed Indicator Device

The speed indicator device has been operational for forty-five ~20-day periods since 20th December 2016. It is placed at one end of the village or other at ~30 day intervals. Last June the radar data logger failed and so has been absent in the village until recently when the unit was repaired.

As it happened, we were still in lockdown when the SID failed and now, we start again and we are in lockdown 3 and it looks like traffic is still be showing lower volumes although now increasing again. Traffic volumes are still around 30% lower than pre-lockdown 1 but those exceeding 35mph has now reduced from 41% to 34% from north and from 28% to 23% from south.

The 85th percentile speed* is back at close to 40mph with 39.2mph from north and 37.7mph from south when they enter the village.

The graph has been changed to display average volumes only rather than total volumes in the period as the batteries have reduced longevity since the SID was out of action and comparisons of the total volumes became meaningless and were distorting the graph analysis.



SID Start Date	18-Sep-19	18-Oct-19	17-Nov-19	18-Dec-19	15-Jan-20	15-Feb-20	16-Mar-20	14-Apr-20	15-May-20	02-Feb-21	05-Mar-21	06-Apr-21
Average Daily Volume (North)		2,424		1,833		2,260		961		1,202		2,042
Average Daily Volume (South)	2,615		2,317		2,374		1,487		1,574		1,981	
Total Vehicles (North)		43,631		29,324		36,162		17,304		14,428		20,421
Total Vehicles (South)	49,682		34,762		37,990		22,310		26,761		25,749	
Total Vehicles <35mph (North)		26,699		16,817		21,461		8,421		11,030		13,415
Total Vehicles <35mph (South)	39,341		24,821		27,414		14,622		17,922		19,770	
Total Vehicles >35mph (North)		16,932		12,507		14,701		8,883		3,398		7,006
Total Vehicles >35mph (South)	10,341		9,941		10,576		7,688		8,839		5,979	
Average Daily <35mph (North)		1,483		1,051		1,341		468		919		1,341
Average Daily <35mph (South)	2,071		1,654		1,713		975		1,054		1,521	
Average Daily >35mph (North)		941		782		919		493		283		701
Average Daily >35mph (South)	544		663		661		512		520		460	
85th percentile speed North (mph)		40.7		41.4		41.2		44.0		37.6		39.2
85th percentile speed South (mph)	37.3		39.4		39.2		40.9		40.2		37.7	
% <35mph (North)		61.2%		57.3%		59.3%		48.7%		76.4%		65.7%
% <35mph (South)	79.2%		71.4%		72.2%		65.5%		67.0%		76.8%	
% >35mph (North)		38.8%		42.7%		40.7%		51.3%		23.6%		34.3%
% >35mph (South)	20.8%		28.6%		27.8%		34.5%		33.0%		23.2%	

*The 85th Percentile is indicative of the speed that the majority of road users are travelling at.