

THEBERTON AND EASTBRIDGE PARISH COUNCIL

Councillors are summoned to attend a meeting of Theberton and Eastbridge Parish Council on Wednesday 10th January 2024 at 7:00 pm at Jubilee Hall, Theberton.

Public and press are welcome to attend.

AGENDA

1. **Attendance and apologies**
2. **To receive declarations of interest and to consider requests for dispensations**
3. **Public Forum**
 - a) Members of the public may address the Council on any agenda item.
 - b) To receive a report from the County Councillor.
 - c) To receive reports from the District Councillors.
4. **Minutes and Matters Arising**
 - a) To approve as accurate the minutes of the meeting on 13th December 2023.
 - b) Matters arising.
5. **Energy Projects**
 - a) To receive an update from Cllr. Paul Collins.
 - b) Main Site Forum 16th January, questions to be submitted by 12th January.
 - c) St Peter's Church, Vibration Surveys.
6. **Planning**
 - a) Draft Healthy Environment and Draft Rural Development Supplementary Planning Documents. Consultation ends on Wednesday 10th January 2024.
 - b) Update from East Suffolk Council Planning with regards to DC/23/3712/FUL - Change of use of existing car breakers and scrap metal yard to storage.
7. **Clerk/Councillors' Reports**
 - a) Theberton and Eastbridge Parish Maintenance Volunteer Scheme and Strategic Objectives.
 - b) Platinum Heritage Trail.
 - c) Community Council.
 - d) Newsletter and Website Update.
 - e) Police Crime Report.
 - f) Speed Indicator Device.
 - g) Theberton Playing Field.
 - h) Village Noticeboards refurbishments.
 - i) The Village Hall Broadband Funding.
 - j) Eastbridge Common, Silver Birch.
 - k) Eastbridge Village Sign Triangle parking prevention.
 - l) To review costs for maintenance of parish assets including tractor oil, diesel and strimming.
 - m) To review costs of annual defibrillator support with Community Heartbeat.
 - n) Support for Climate & Ecology Bill, extended deadline 11th January 2024.
 - o) Outstanding Actions List.
8. **Parish Matters**

- a) Theberton Woods Update.
- b) D Day 80 – Parish involvement.

9. Administration

- a) To conduct the annual review of the cemetery fees.

10. Finance

- a) To note the latest financial position.
- b) To consider the annual review of the Clerk's salary.
- c) To approve the budget for the financial year 2024/2025.
- d) To set the parish precept for the financial year 2024/2025.
- e) To note the budgeted versus actual income and expenditure for Qtr 3 2023/2024.
- f) To approve the banking reconciliation for Qtr 3 2023/2024.
- g) To approve the VAT Return 126 dated 01/01/23 to 31/12/23.
- h) To ratify the payment listed below:

Details	Payee	Amount	Power
Broadband	XLN/Daisy Communications	£84.54	LGA 1972 s.19
Clerk Precept Training	SALC	£36.00	LGA 1972 s.111
Clerk VAT Training	SALC	£36.00	LGA 1972 s.111
Clerk December Salary	Honor Houlding	£714.27	LGA 1972 s.112

- i) To authorise the following payments:

Details	Payee	Amount	Power
Clerk's Salary	Honor Houlding	£301.67	LGA 1972 s.112
Newsletter (2024)	Leiston Press	£264.00	LGA 1972 s.111
Website Update – 50%	Community Action Suffolk	£250.00	LGA 1972 s.142
Swift Tower Donation	Waveney Bird Club	£100.00	LGA 1972 s.139 (1)

11. Correspondence

To review the correspondence received between 8th November 2023 and 8th January 2024 and take action as appropriate.

12. Questions to the Chair/Items for the Next Agenda

13. Next Meeting

To agree the date and time of the next meeting of the Council which is scheduled for Wednesday 14th February 2024 at 7:00 pm at the Jubilee Hall.

Honor Houlding
Parish Clerk
3rd January 2023