

# THEBERTON AND EASTBRIDGE PARISH COUNCIL

Councillors are summoned to attend a meeting of Theberton and Eastbridge Parish Council on Wednesday 13<sup>th</sup> December 2023 at 7:00 pm at Jubilee Hall, Theberton.

Public and press are welcome to attend.

## AGENDA

1. **Attendance and apologies**
2. **To receive declarations of interest and to consider requests for dispensations**
3. **Public Forum**
  - a) To receive presentation from Sizewell C Richard Knight and Zoe Botten.
  - b) Members of the public may address the Council on any agenda item.
  - c) To receive a report from the County Councillor.
  - d) To receive reports from the District Councillors.
4. **Minutes and Matters Arising**
  - a) To approve as accurate the minutes of the meeting on 8<sup>th</sup> November 2023.
  - b) Matters arising.
5. **Energy Projects**
  - a) To receive an update from Cllr. Paul Collins.
6. **Planning**
  - a) DC/23/4199/FUL - Extend existing single storey extension on North side. Create a bathroom in existing utility room. Create new 'lean to' to form a utility room and larder on West side. Extend Kitchen / Dining Room on West side. Reinstate removed wall in passage at East end of the heritage asset. Flash Cottage, Flash Corner, Theberton, Leiston, Suffolk IP16 4RW.
  - b) SCC/0115/23/DOR - Sizewell C Nuclear Power Station.
  - c) Draft Healthy Environment and Draft Rural Development Supplementary Planning Documents. Consultation ends on Wednesday 10<sup>th</sup> January 2024.
  - d) Update from East Suffolk Council Planning with regards to DC/23/3712/FUL - Change of use of existing car breakers and scrap metal yard to storage.
  - e) Local Validation List Consultation – Expires 2<sup>nd</sup> February 2024.
7. **Clerk/Councillors' Reports**
  - a) Theberton and Eastbridge Parish Maintenance Volunteer Scheme and Strategic Objectives.
  - b) Platinum Heritage Trail.
  - c) Community Council.
  - d) Newsletter and Website Update.
  - e) Police Crime Report.
  - f) Speed Indicator Device.
  - g) Theberton Playing Field.
  - h) Village Noticeboards refurbishments.
  - i) The Village Hall Broadband Funding.
  - j) Eastbridge Common, Silver Birch.
  - k) Eastbridge Village Sign Triangle parking prevention.

- l) To review costs for maintenance of parish assets including tractor oil, diesel and strimming equipment and purchase of two bulb planters.
- m) To review costs of annual defibrillator support with Community Heartbeat.
- n) Clerk Training for VAT and Precept Planning.
- o) Support for Climate & Ecology Bill.
- p) Outstanding Actions List.

## **8. Parish Matters**

- a) Daffodil and Parish Planting.
- b) Theberton Woods Update.
- c) D Day 80 – Parish involvement.

## **9. Budget and Precept 2024-2025**

- a) To consider the draft budget for the financial year 2024-2025.
- b) To set the parish precept for the financial year 2024-2025.

## **10. Administration**

- a) To conduct the annual review of the Risk Assessment.
- b) To agree to appoint the Suffolk Association of Local Councils as internal auditor.

## **11. Finance**

- a) To note the latest financial position.
- b) To ratify the following payments:

Details	Payee	Amount	Power
Clerk Precept Training	SALC	£30.00	LGA 1972 s.111

- c) To authorise the following payments:

Details	Payee	Amount	Power
Clerk's Salary	Honor Houlding	£301.67	LGA 1972 s.112
Newsletter	Leiston Press	£22.00	LGA 1972 s.111
Snowdrops and Bluebell Bulbs	Hilary Ward – Expenses	£66.00	OSA 1906, ss. 9-10
Bulb Planters	Hilary Ward – Expenses	£73.98	OSA 1906, ss. 9-10
Clerk VAT Training	SALC	£30.00	LGA 1972 s.111

- d) To approve the Community Infrastructure Levy report for 2024-2025.

## **12. Correspondence**

To review the correspondence received between 8<sup>th</sup> November 2024 and 8<sup>th</sup> December 2023 and take action as appropriate.

## **13. Questions to the Chair/Items for the Next Agenda**

## **14. Next Meeting**

To agree the date and time of the next meeting of the Council which is scheduled for Wednesday 10<sup>th</sup> January 2024 at 7:00 pm at the Jubilee Hall.

Honor Houlding  
Parish Clerk  
8<sup>th</sup> December 2023.