

THEBERTON AND EASTBRIDGE PARISH COUNCIL

Councillors are summoned to attend a meeting of Theberton and Eastbridge Parish Council on Wednesday 12th April 2023 at 7:00 pm at Jubilee Hall, Theberton.

Public and press are welcome to attend.

AGENDA

1. Attendance and apologies

2. To receive declarations of interest and to consider requests for dispensations

3. Parish Clerk/Responsible Financial Officer

To confirm the terms of an offer made to an applicant for the position of Parish Clerk and Responsible Financial Officer.

4. Public Forum

- a) Members of the public may address the Council on any agenda item.
- b) To receive a report from the County Councillor.
- c) To receive reports from the District Councillors.

5. Minutes and Matters Arising

- a) To approve as accurate the minutes of the meeting held on 8th March 2023.
- b) Matters arising.

6. Clerk/Councillors' Reports

- a) Energy Projects
- b) Heritage Trail
- c) Community Council
- d) Police Crime Report.
- e) Speed Indicator Device
- f) Eastbridge Common

7. Planning

- a) To consider planning application DC/23/0919/FUL – change of use of existing annexe to holiday let – Lilycot, Church Road, Theberton – expiry date 12/03/23.
- b) To consider planning application DC/23/1253/FUL – erection of one agricultural worker's dwelling and detached garage – Hill Farm, Saxmundham Road, Theberton – expiry date 26/04/23.

8. Finance

- a) To note the latest financial position.
- b) To agree any expenditure on items necessary for the new Parish Clerk.
- c) To authorise the following payments:

Details	Payee	Amount	Power
Clerk's Salary	Sharon Smith	£386.78	LGA 1972 s.112
Jubilee Hall Broadband	Sharon Smith	£31.68	LG (MP) A 1976 s.19
Clerk's Expenses	Sharon Smith	£10.20	LGA 1972 s.111
Clerk's PAYE	HM Revenue and Customs	£71.20	LGA 1972 s.112
Payroll Service	Suffolk Association of Local Councils	£54.00	LGA 1972 s.111
Parish Clerk Vacancy Advert	Suffolk County Council	£90.00	LGA 1972 s.111

9. Correspondence

To review the correspondence received between 3rd March 2023 and 5th April 2023 and take action as appropriate.

10. Items for the Next Agenda

11. Next Meeting

To agree the date and time of the Annual Meeting of the Council which is scheduled for Wednesday 10th May 2023 to commence immediately following the closure of the Annual Parish Meeting which is due to start at 7:00 pm at Jubilee Hall.

Sharon Smith
Parish Clerk
5th April 2023